

ABERDEEN CITY HERITAGE TRUST



Preapplication enquiry

This is not an application for grant assistance.

The purpose of this application form is to establish whether your property and any parts of your repair or restoration project may be eligible for grant assistance.

For your property to be considered eligible for assistance it must be:

1. a listed building,
2. a building falling in a designated conservation area; and
3. within Aberdeen City Council's administrative area

Additionally, the proposed works must be of a type supported by the Trust. For further details of what work could be eligible visit the City Heritage Trust website at:

www.aberdeenheritage.org.uk

or contact the Trust's Project Officer on: **01224 522755**

About the Property

Name of property:

Address of property:

Postcode

Telephone

Is the property a listed building ? (tick as appropriate)

Yes

No

If yes please indicate the grade by ticking:

A

B

C(s)

Which Conservation area(s) does the property fall within ?

About the Owner(s)

Name of owner(s) :

Contact details (if different from above)

Postcode

Brief description of proposed works (enclose photographs where possible)

Remember, the more information you provide, the quicker you will receive a reponse to your enquiry. On receipt the Project Officer may wish to arrange a visit to the property. Make sure you include a daytime telephone number where you can be contacted during normal working hours.

Completed form to be returned to:

**Project Officer,
Aberdeen City Heritage Trust,
9th floor,
St. Nicholas House,
Broad Street,
Aberdeen,
AB10 1BW**

Tel. No. **01224-522755**

Fax No. **01224-636181**

E-mail: **info@aberdeenheritage.org.uk**

Web-site: **www.aberdeenheritage.org.uk**

Data Protection Act 1998

"Aberdeen City Heritage Trust is registered under the Data Protection Act 1998 ("the Act") and complies with the provisions of the Act. Applicants are reminded that in order for Aberdeen City Heritage Trust to assess grant applications, it will be necessary to store and process the information sent by them to the Trust. Data will be held securely and lawfully processed, will be kept up-to-date, and not retained for longer than necessary. Data may also be used to compile published lists of grant recipients, which may be available on the Internet and in our Annual Report.

Applicants will be deemed to have given their explicit consent to the Trust to process the data they have sent us in their application, in accordance with the Act, either by signing an application form or by signing a letter of application for grant."

